



UNIVERSITY OF SANTO TOMAS
SENIOR HIGH SCHOOL



SPECIFIC INSTRUCTIONS FOR SUCCESSFUL WAIT-LISTED APPLICANTS:

1. QUALIFIED APPLICANTS WHO HAVE PAID THEIR RESERVATION FEES ARE REQUIRED TO SUBMIT THE FOLLOWING DOCUMENTS ON THE DATES INDICATED BELOW. PLEASE NOTE THAT SUBMISSION IS ACCORDING TO STRAND.

- 1.1. 2" X 2" RECENT ID PICTURES (2PCS)
 - 1.2. CERTIFICATE OF GOOD MORAL CHARACTER SIGNED BY THE SCHOOL PRINCIPAL AND/OR GUIDANCE COUNSELOR
 - 1.3. PHOTOCOPY OF THE RECEIPT OF RESERVATION FEE
 - 1.4. ORIGINAL REPORT CARD WITH SIGNED ELIGIBILITY FOR TRANSFER; IF THE REPORT CARD IS NOT AVAILABLE ON THE DAY OF THE SUBMISSION OF DOCUMENTS, A CERTIFICATE OF CANDIDACY FOR COMPLETION DULY SIGNED BY THE SCHOOL PRINCIPAL OR SCHOOL REGISTRAR MAY BE SUBMITTED. (ENROLMENT IS PENDING UPON SUBMISSION OF ORIGINAL REPORT CARD)
 - 1.5. EDUCATION SERVICE CONTRACTING PROGRAM (ESC) CERTIFICATE, IF APPLICABLE
(STUDENTS FROM PRIVATE SCHOOL WHO APPLIED FOR FINANCIAL SUPPORT FROM DEPED)
2. SCHEDULE FOR THE SUBMISSION OF DOCUMENTS IS AS FOLLOWS:

APRIL 2, 2018 HUMANITIES AND SOCIAL SCIENCES (HUMSS)

8:30-11:00AM SURNAMENES STARTING WITH A – M

1:30-4:30PM SURNAMENES STARTING WITH N-Z

APRIL 3, 2018 ACCOUNTANCY, BUSINESS MANAGEMENT (ABM)

8:30-11:00AM SURNAMENES STARTING WITH A-H

1:30-4:30PM SURNAMENES STARTING WITH I-Q

APRIL 4, 2018 ACCOUNTANCY, BUSINESS MANAGEMENT (ABM)

8:30-11:00AM SURNAMENES STARTING WITH R-Z

APRIL 4, 2018 MUSIC, ARTS AND DESIGN (MAD) AND PE AND SPORTS (PES)

1:30 – 4:30PM SURNAMENES STARTING FROM A-Z



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APRIL 5, 2018 SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS (STEM)

8:30 - 11:00AM SURNAMES STARTING WITH A-F

1:30 – 4:30PM SURNAMES STARTING WITH G-M

APRIL 6, 2018 SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS (STEM)

8:30-11:00AM SURNAMES STARTING WITH N-S

1:30 -4:30PM SURNAMES STARTING WITH T-Z

APRIL 7, 2018 GENERAL ACADEMIC STRAND – HEALTH ALLIED (GAS -HA)

8:30-11:00AM SURNAMES STARTING WITH A-H

1:30-4:30PM SURNAMES STARTING WITH I-Q

APRIL 10, 2018 GENERAL ACADEMIC STRAND – HEALTH ALLIED (GAS -HA)

8:30-11:00AM SURNAMES STARTING WITH R-Z

VENUE: OFFICE FOR ADMISSIONS - TAN YAN KEE STUDENT CENTER BUILDING

REMINDER: ONLY THOSE WITH COMPLETE DOCUMENTS WILL BE CONFIRMED FOR ENROLMENT.

GENERAL INSTRUCTIONS/REMINDERS FOR APPLICANTS ON WAITING LIST STATUS:

IN THE EVENT THAT SLOTS ARE NOT YET FILLED UP, THE SECOND BATCH OF QUALIFIED WAITLISTED APPLICANTS WILL BE POSTED ON **MARCH 6, 2018**. PLEASE VISIT OFAD WEBSITE (OFAD.UST.EDU.PH) FOR ADVISORY.